



AFSSA
ASIAN FAMILY SUPPORT SERVICES OF AUSTIN

Child & Parent Advocate & Educator – Full Time

Position Summary:

Started in 1992, *Asian Family Support Services of Austin* is a non-profit organization that helps and empowers Asian survivors of domestic violence, sexual violence and human trafficking, improves their access to services and increases community awareness of various forms of gender-based violence and oppression.

The *Child & Parent Advocate and Educator* provides support and advocacy services, with an emphasis on early intervention and family systems, to survivors of domestic violence and their children.

The *Child & Parent Advocate and Educator* engages the safe parent in healing alongside their children and works in partnership with families to repair the effects of stress and trauma. With a focus on children ages 0 to 18, this project provides emotional support, parenting skills education, developmental guidance, advocacy and assistance in creating safe and stable homes.

Services provided will consider cultural, language and religious dynamics that are traditional barriers to the Asian and immigrant community in fully utilizing available community resources to ensure safety and well-being. AFSSA is committed to providing the highest quality, client centered and strength based services.

This position will directly report to the Client Services Program Director.

Essential Job Functions:

- Coordinate strengths-based comprehensive culturally-grounded, trauma-informed interventions and support for children and safe parent/guardian impacted by domestic violence with a focus on integrating healthy child development within family life
- Help identify the strengths and needs of parent/child clients while establishing a holistic individualized case plan and provide ongoing advocacy-based case management services
- Provide advocacy to parent/child clients accessing services impacting family system including education, legal, medical, and other services as necessary throughout various system interactions
- Provide nonjudgmental individual and group setting support and parenting education utilizing Nurturing Parent curriculum to promote positive parenting skills and parent-child interaction
- Work closely with other AFSSA advocates as well as partner service providers to ensure continuum of supportive services for parent/child client
- Maintain proper client files, statistics and intake forms including biopsychosocial assessments, individual case plans and/or reports; ensure all files are complete and up-to-date
- Assist with the agency hotline and provide support, safety planning and other crisis related services
- Participate in Austin area coalitions and task forces to build alliances and partnerships with community based organizations to increase access to support services for clients
- Attend various agency meetings as required including staff and direct service meetings
- Incorporate the use of trained Direct Service volunteers into direct or support work with clients
- Adhere to all agency, state and federal policies and regulations
- Perform other duties as assigned



AFSSA
ASIAN FAMILY SUPPORT SERVICES OF AUSTIN

Required knowledge, abilities, and skills:

- Bachelor's degree in Counseling, Criminal Justice, Social Work, Public Health, Psychology or other related field or minimum 2-year experience of relevant work
- Experience and ability to work with children of all ages and their safe parent
- Commitment to and practice of non-violence, including non-corporal discipline of children
- Experience in creatively advocating and providing support to families
- Knowledge and proficiency in the use of computers, internet searches, smartphone devices and other software packages

Preferred experience

- Knowledge of different child developmental stages
- Experience in trauma-informed service provision
- Knowledge of culturally-grounded service provision to traditionally underserved populations
- Knowledge of Asian cultures, respect for all cultures, and ability to interact with diverse groups
- Strong familiarity with one or more Asian languages
- Knowledge of local Austin-area community resources
- Knowledge of gender-based violence issues and their impact on individuals and families and experience working with individuals who have experienced trauma
- Ability to maintain effective relationships with staff, volunteers, community and national partners
- Ability to plan and organize work in an effective and timely manner
- Ability to maintain flexible schedule in accordance with program needs

Specifications:

- \$13.46/hr- \$15.38/hr
- Health & Vacation benefits
- Occasional evenings & weekends
- Must have reliable transportation
- Valid U.S. work permit required

Please send cover letter and resume to AFSSA at info@afssaustin.org or P.O. Box 14234, Austin, TX 78761. For more information, visit www.afssaustin.org. **No phone inquiries.**

AFSSA is an equal opportunity employer and does not discriminate on the basis of age, sex, race, language, ethnicity, religion, national origin, gender, gender expression, gender identity, marital status, sexual orientation, or status as a veteran or status as someone with a disability.